

Pangaea Sculptors' Centre

Public Programme Assistant – “Urban Mining” Public Art Programme, Coventry

Reports to Producer

Contract Fee: £5,400 (£27k pro rata x 3 day per week for 4 months)

Contract Start: November 2024

Application Deadline: Thursday 3rd October 08:30.

Context

“Pangaea creates and produces collaborative groundbreaking projects that redefine what public sculpture can be.”

Rachael Champion, Artist

Pangaea Sculptors' Centre is a female and artist-led not-for-profit Community Interest Company supporting the advancement of sculpture in the UK and beyond. Based between Coventry and London, for over ten years Pangaea has been supporting artists and championing cutting-edge practices.

Pangaea produces its own site-specific public art programmes, underpinned by a commitment to sustainability; both ecological and, of practice. Developed through embedded research, participation and community engagement, we are committed to making public art and public space belong to everyone. We work with emerging, mid-career and established artists working in the expanded field of sculpture and with widely diverse practices, media and materials.

At Pangaea we value the power of sculpture and three-dimensional art forms to influence how we move, think, and feel in our environments. Art is a vital aspect of human life that has the power to enrich and transform us in countless ways. Art can inspire, educate, entertain, challenge, and even heal us. It can help us make sense of the world around us, connect with others, and explore profound questions of existence and meaning.

We are committed to broadening participation in contemporary art and making the ecology of sculpture more transparent, accessible, diverse and engaged.

More info: www.pangaeasculptorscentre.com / [@pangaeacentre](https://www.instagram.com/pangaeacentre)

“Urban Mining” Public Art Programme Overview

Urban mining is a circular economy design methodology focused on the process of extracting anthropogenic materials from a city, repurposing them to create public realm artworks, structures and interventions.

Working with local stakeholders and community partners, we are investigating Coventry as a potential site for the extraction of material resources for reintegration and reuse in the city’s public realm.

Following the initial R&D phase realised earlier this year, we are embarking on the next phase of delivery: A programme of community engagement leading to the design and exhibition of two new public sculpture proposals for the city. You can find out more about the work to date here:

<https://pangaeasculptorscentre.com/programme/urban-mining-x-public-art-coventry>

This programme’s design responds to the successes of our previous 'Hand Earth Gesture Return' project and feedback that participants 'feel engaged with contemporary sculpture when':

- It is presented & realised in their public space
- It is designed to reflect the local context & incorporate their input
- They are materially connected to its themes & story
- They are part of the practical production journey & get to learn new skills.

We aim to produce world-class public art open and accessible to all. Through retention of the city’s material history and engaging the community in the process of creation, Urban Mining approaches also support community connection to place, skills development, a circular development mindset and behavioural change.

The sculptural structures designed through the Urban Mining process will have evidencable environmental benefits, demonstrated by the creation of a Sustainability Report. Their temporary nature also allows for needed experimentation and testing of existing and new local circular production systems required for this regenerative form of construction to be adopted more widely as a response to the climate emergency.

Job Description

Pangaea is seeking a Project Assistant (Admin, Marketing & Outreach) to support our Producer & Creative Director to deliver our large-scale "Urban Mining" public art programme in Coventry.

You will support our Producer and Creative Director with the day-to-day administration of this multi-faceted and sustainability-focused public art programme in Coventry. This will include supporting the organisation, marketing and delivery of a number of public exhibitions, events and workshops. Work will include liaising with artists, internal team members, community triage partners, other local stakeholders, supporting the involvement of community members in our knowledge-sharing & co-creation activities, as well as organising the volunteer teams required for the public event elements of the project. Your work will also include some basic marketing and design projects.

Job Requirements

- Excellent verbal and written communication, administration, and IT skills.
- Customer service experience with a good telephone manner.
- Motivated, proactive, creative and shows initiative.
- Ability to work accurately under pressure and to meet deadlines.
- Able to work independently or as part of a team when required.
- Knowledge and experience in using the Adobe Photoshop and Canva.
- Good working knowledge of Microsoft Office (Word, Excel and Outlook).
- Experience maintaining websites using WordPress using social media platforms - Facebook, Instagram and X.
- Availability to travel and to work flexible hours.

Terms and conditions

- This is a PAYE contract running from November 2024 until March 2025.
- The contract fee is £5,400 for 3 days per week x 4 months. This equates to a salary of £27,000 pa.
- Main place of work is the Pangaea office at Daimler Powerhouse, Coventry with frequent attendance at meetings & events offsite.
- There is a probation period of one months during which time the notice period is one week; on confirmation of appointment the notice period is one month.
- On appointment, the Assistant must be able to provide the correct documents as proof of their right to work in the UK.
- The candidate's contract of employment with Pangaea does not come into force until the first day of work.

How to Apply

Please provide a CV and covering letter detailing your work experience and why you are suited to take on this role to admin@pangaeasculptoracentre.com.

We are particularly interested in hearing from artists who have expanded their practice into project delivery and administration, and from individuals with experience of delivering participatory large-scale, public art works in the expanded fields of sculpture and/or socially engaged practice.

If you experience challenges or are unable to use this form, please contact:
admin@pangaeasculptoracentre.com

We are an equal opportunities employer.

Deadline

Thursday 3rd October 08:30.